

## Old Conway Design Review Board

### March 2010 Meeting Minutes

City Hall - Downstairs Conference Room, March 25, 2010, 7:00 p.m.

#### Roll Call

Velton Daves, Chairman - present  
 Melissa Headrick - absent  
 Mary Etta Qualls - present  
 David Carolina - present  
 Betty Pickett - absent  
 Barbara Stroope, Secretary - absent  
 Rod Miller - present  
 George Covington, Sr. - absent  
 Sandra Mabry - present

#### Finding of a Quorum

Five board members were present

#### November 2009 Minutes

- Motion to accept by Mary Etta Qualls
  - Second by Rod Miller
- Approved unanimously

#### New Business

##### Longing Single Family Homes Review

Mr. Longing presented the basic plan for two new single family homes to be constructed at 517 and 521 Third Street. Mr. Longing asked questions concerning siding, sidewalks, and other OCDOD requirements. Mr. Longing also explained that he intended to build a carport on one side of each house.

Several neighbors were also in attendance and asked Mr. Longing general questions concerning the project, but did not voice any objections to the project.

The Board discussed the questions raised by Mr. Longing. The Board then amended and added to the Certificate of Appropriateness recommendations given in the report. The conditions below were required:

1. Homes shall be constructed as submitted including all door and window openings.
2. The front setback at the porch line shall line up with adjacent homes.

3. Driveways shall not exceed 20 feet in width.
4. A 4 foot wide sidewalk shall be constructed across both new lots.
5. Existing large willow oaks shall be preserved. Fencing and proper tree protection beneath the drip line shall be utilized during construction. One canopy street tree (mature tree height of 40-60 feet) per new lot shall be planted.
6. Rough floor to Ceiling height shall be minimum of 9 feet.
7. Foundation shall be minimum of two blocks (18") high.
8. Porch depth shall be a minimum of 6 feet.
9. Doors and windows trim shall use a craftsman style with wide trim.
10. Roof shall be asphalt composition.
11. HVAC units shall be on the side of the homes and shall be screened with a low fence or shrubs. Gas and electric service shall be on the side or rear of the homes.
12. Carports shall have a roof a to match the house in slope and material to be approved by the Director of Planning before issuance of a building permit.
13. Fish scale siding shall be used at the top of the front gable.
14. Craftsman style columns shall be used on the porch and carport.

- Motion to accept with the above conditions was made by Mary Etta Qualls
  - Second by Sandy Mabry
- Approved unanimously

#### Other Discussion

None

#### Meeting Adjourned